



**Minutes from the
Electronic Recording Council of Wisconsin
10:00 a.m. Wednesday, September 29
Knight Barry Title Services LLC
2800 Royal Ave
Madison WI 53713**

<http://www.ercwis.wi.gov/>

Attending:

Cindy Wisinski, Portage County Register of Deeds
John LaFave, Milwaukee County Register of Deeds
Kristi Chlebowski, Dane County Register of Deeds
Craig Haskins, Knight Barry Title, Inc.
Marcia Drouin-Howe, Sr. Vice President/Mortgage and Consumer Lending, Monona Bank
John F. Wilcox, Attorney at Law

Excused

Marge Geissler, Chippewa County Register of Deeds

1. **Call to order.** The meeting was called to order at 10:05 a.m. by Vice-Chair Cindy Wisinski .

2. **Recognition of Public Attendees** None.

3. **Approval of minutes from August 26, 2010.**

A motion to approve the minutes of August 26, 2010 was made. No opposed. Motion passed.

4. **ERCWIS Roles & Responsibilities**

Cindy reviewed the roles of members of the council. It was suggested that the council meet bi-monthly.

5. **Election of Officers**

John La Fave nominated Cindy Wisinski to serve as Chair of the Electronic Recording Council of Wisconsin. Craig seconded the nominations. There were no others nominated. Cindy was elected by a unanimous vote and she accepted. Kristi nominated Craig to serve as Vice-Chair. John La Fave seconded the nomination. There were no others nominated. Craig was elected by a unanimous vote and he accepted. Craig nominated John La Fave to serve as Secretary. Cindy Wisinski seconded the nomination. There were no others nominated. John was elected by a unanimous vote and he accepted.

6. **ERCWIS Open Meeting Review.**

Cindy led a discussion of open records requirements and how council members must be cautious to not have group discussions via email.

7. **Report on PRIA'S Version 3.1.** There was nothing to report. Craig did mention that this is primarily about security.

8. **eRecording of Plats** Rod Key was absent and there was nothing to report.

9. **Approve TSA name change**

US Recordings, a Trusted Submitter, had changed their name to Indecomm US Recordings. Craig shared some background information about the changes in ownership that led to the name change. John La Fave moved approval of accepting the name change, John Wilcox seconded and the council approved it.

10. **WI DOR integration of recording data with land records software.**

Cindy reviewed what this program was about, that certain data entered for electronic transfer returns in the DOR site would automatically populate into the Register of Deeds system and certain data entered during recording documents in the Register of

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Deeds would automatically populate into the DOR system. John La Fave mentioned that Milwaukee County would soon be up and running with this program.

11. Next meeting date, time and location.

It was agreed that a November date for a conference call would be selected later.

12. Formal meeting adjourned at 10:42 a.m.

All members stayed for another thirty minutes to view a live demonstration of eRecording in **Knight Barry Title Services** office. Craig Haskins clearly described and showed the various steps to eRecord a document, in this case using the services of Simplifile. We watched as documents were submitted to Dane County. Thank you Craig.

Respectfully submitted by

John La Fave
ERC Council Member